



Kenya Power

*The Kenya Power & Lighting Co. Ltd.
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Fax No. 254-02-3514485
StimaPlaza, Kolobot Road*

Our Ref: KPI/9A/5F/PT/001/15-16

Date: 9th February 2016

Your Ref:

M/s

Dear Sir

ADDENDUM NO.1 TO THE TENDER NO.KP1/9A/OT/001/15-16 FOR BRANDING AND CREATION OF AN INTERACTIVE WEBSITE FOR INSTITUTE OF ENERGY STUDIES AND RESEARCH (IES & R)

The following amendments are made to the specified provisions of the Tender document for Branding and Creation of an interactive website for Institute of Energy Studies and Research (IES & R) dated January 2016.

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect.

The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

2. SECTION II – TENDER SUBMISSION CHECKLIST

Bidders are required to note deletion of the following items in the Tender Submission Checklist.

- I. Item No. 5 – Proposed Training Methodology and Training Plan
- II. Item no. 10 – Copy of firms Certificate of registration from NITA

3. SECTION III –INSTRUCTIONS TO TENDERERS (ITT)

Bidders are required to take note of the following amendments in Section III (Instructions to Tenderers).

- i. Clause no. 3.15 (c) has now been deleted
- ii. Clause no. 3.17.3 - The tender rates and prices have been amended and shall now exclude the training programme to KPLC or other specified site(s).

4. SECTION IV – BID DATA SHEET (APPENDIX TO INSTRUCTIONS TO TENDERERS)

Bidders are required to take note of the following amendments in the Bid Data Sheet;

- i. Item no 5, Clause No 3.16 (Tender Form.) The tender has now been amended and the scope shall now exclude training.
- ii. Item No. 6. 3.19 (Documents of evidence of eligibility and qualification)- registration with NITA shall not be required

5. SECTION V SCHEDULE OF REQUIREMENTS - PART B-DELIVERY SCHEDULE OF GOODS REQUIRED

Bidders are required to take note deletion of 1.3 on the schedule of requirements and amendment of item No 1 and 1.2 as follows; It should read as follows;

SECTION V

SCHEDULE OF REQUIREMENTS

Sub Category	Summary of Description	Items Description	Performance period
1	Branding and creation of an interactive website	Design and create One energizer brand called KPI and two-sub brands called Telecom Services and IESR with the key deliverables been a logo with accompanying corporate colors, symbols, motifs and a tag line.	Financial year 2015/2016
1.2		<p>Design and creation of an interactive website with a student portal</p> <p>The language/coding requirement of the website is PHP and the website will be hosted in our servers.</p> <p>The number of pages expected is 6 pages which will include a student portal, lecturers portal, on-line Admissions, information about The Institute of Energy Studies and Research, Utility Management Consultancy , and Telecoms Business Unit</p>	

NB

All Tenderers must tick for compliance on the above table.

6. SECTION VI – PRICE SCHEDULE

Bidders are required to note that amendments have been made to the price Schedule. Item No's 1 and 2 have been modified to read as indicated in the table for schedule for rates and prices and Item Nos.3, 4,5,6,7 and 8 have now been deleted.

The Price schedule shall now read as follows;

SCHEDULE OF RATES AND PRICES

(TENDERER MUST INDICATE THE CURRENCY OF THE OFFER PRICE)

PRICE SCHEDULE FOR BRANDNG AND CREATION OF WEBSITE

Item	Items Description	No of Units/Pieces	Unit price	Total price Vat Inclusive (DDP)
1	Design and create One energizer brand called KPI and two-sub brands called Telecom Services and IESR with the key deliverables logo with accompanying corporate colors, symbols, motifs and a tag line.	1		
2	<p>Design and creation of an Interactive Website with a Student Portal</p> <p>The language/coding requirement of the website is PHP and the website will be hosted in our servers.</p> <p>The number of pages expected is 6 pages which will include a student portal, lecturers portal, on-line Admissions, information about The Institute of Energy Studies and Research, Utility Management Consultancy , and Telecoms Business Unit</p>	1		

7. SECTION IX (i) - TENDER FORM

Bidders are required to note amendments made to the Tender form. The revised Tender form is attached as **Appendix I**.

8. DEADLINE FOR SUBMISSION OF TENDER

The closing date for the tender has changed from **11.02.2016 to 25.02.2016** due to clarifications deemed necessary. The time for submission and opening remains the same as indicated in the Tender document.

All the other terms and conditions remain as per the tender document.

Yours faithfully,

For: KENYA POWER & LIGHTING COMPANY LIMITED.


BERNARD K. NGUGI
Ag. GENERAL MANAGER, SUPPLY CHAIN.

APPENDIX I - TENDER FORM

(i) - TENDER FORM

Date:

Tender No.....

To:

The Kenya Power & Lighting Company Limited,
Stima Plaza,
Kolobot Road, Parklands,
P.O Box 30099 – 00100,
Nairobi, Kenya.

Ladies and Gentlemen,

1. Having read, examined and understood the Tender Document including all Addenda, the receipt of which is hereby duly acknowledged, we, the undersigned Tenderer, offer services for Branding And Creating of an Interactive Website for Institute of Energy Studies and Research (IES & R) in accordance and conformity with the said tender document for the sum of(*total tender amount inclusive of all taxes in words and figures*) or such sums as may be ascertained in accordance with the Price Schedule attached herewith and made part of this Tender.
2. We undertake, if our Tender is accepted, to offer services for Branding And Creating of an Interactive Website for Institute of Energy Studies and Research (IES & R) in accordance with the delivery schedule specified in the Schedule of Requirements.
3. If our Tender is accepted, we will obtain the performance security of a licensed commercial bank in Kenya in a sum equivalent to ten percent (10%) of the contract price for the due performance of the contract, in the form(s) prescribed by The Kenya Power & Lighting Company Limited.
- 4.* We agree to abide by this Tender for a period of.....days (**Tenderer please indicate validity of your tender**) from the date fixed for tender opening as per the Tender Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. This Tender, together with your written acceptance thereof and your notification of award, shall not constitute a contract, between us. The contract shall be formed between us when both parties duly sign the written contract.
6. We understand that you are not bound to accept any Tender you may receive.

Yours sincerely,

Name of Tenderer

Signature of duly authorised person signing the Tender

Name and Capacity of duly authorised person signing the Tender

Stamp or Seal of Tenderer

***NOTES:**

1. KPLC requires a validity period of at least one hundred and twenty (120) days.
2. This form must be duly completed, signed, stamped and/or sealed.